



470 West Boylston Street, Worcester, MA 01606 Phone: 508-799-1687 Fax: 508-799-1652

APPLICATION FOR MEETING ROOM USE – Frances Perkins Branch Library

Application must be returned to the Head Librarian's Office and approved before meeting is confirmed, send to Office of the Head Librarian, 3 Salem Square, Worcester, or cstone@mywpl.org.

Application Date: _____ Program Date: _____

Time needed (include time for setup & cleanup): _____

Publicized Starting Time of Program: _____

Name of Organization/Group: _____

Meeting Purpose or Function: _____

Title of Program: _____

Principal Speaker: _____

I HAVE READ THE RULES AND POLICY OF THE LIBRARY FOR MEETING ROOM USE AND AGREE TO COMPLY.

Applicant's name/signature: _____

Address: _____

Telephone number: _____

If the public requests information we will refer them to you.

For additional information, please refer to the Meeting Room Rules or call 799-1689.

MEETING ROOM DETAILS

Tables and chairs are available in the meeting room. Applicant is responsible for returning room to original setup.

FOR LIBRARY ONLY: Confirmation Date: _____